



## **Safeguarding Children at St Joseph's Catholic Primary School**

This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

This means that we have a Safeguarding and Child Protection Policy and procedures in place.

All staff (including supply staff, volunteers and governors) must ensure that they are aware of these procedures.

Parents and carers are welcome to read the Policy which can be viewed on our school website or is available upon request.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with his/her parents/carers first unless we have reason to believe that such a move would be contrary to the child's welfare.

We actively support the Governments Prevent agenda to counter radicalism and extremism

**Our Designated Safeguarding Leads (DSLs) are:**

***Mr Michael Calnan ~ Head of School***  
***Mr Tom Collins ~ Deputy Head of School***  
***Mrs Diane Haslett ~ Nursery Manager***  
***Mrs Jennie Trimmer ~ SENCo***

If you are concerned about a child's welfare, please record your concern and any observations or conversation heard, and report to a school DSL as soon as possible on the same day. Do NOT conduct your own investigation.

If your concerns relate to the actions or behaviour of a member of staff (which could suggest that s/he is unsuitable to work with children), then you should report this to the Head Teacher (or the Chair of Governors or the Surrey Multi Agency Safeguarding Hub [MASH] if the concern relates to the Head Teacher) – who will consider what action to take.

**Surrey Multi Agency Safeguarding Hub:  
0300 470 9100**

*Signed – Mr Michael Calnan*

*March 2019*